The following documents must be submitted online at http://cloud.itsc.cuhk.edu.hk/webform/view.php?id=11459449 on or before 11 January 2021 (Hong Kong time). Late or incomplete applications will NOT be considered.

1. The completed application form which should be typed in English and signed. Handwritten form will NOT be accepted. If the item(s) in the form is/are not applicable, “N/A” should be marked.

2. A copy of descriptions of programmes / courses in English of applicant’s major discipline

3. A typed personal statement in English on the financial circumstance of the applicant’s family and how the applicant makes use of the Scholarship for his/her studies.
   - This statement should not exceed 500 words in length.
   - Please indicate the number of words at the end of the personal statement.

4. Proofs on academic attainment
   (i) For Year 1 undergraduate students: Copies of public examination report(s), i.e. HKDSE, IB, GCE AL, etc.
   (ii) For Year 1 postgraduate students: Copies of graduation certificate AND academic transcripts for previous undergraduate and postgraduate studies
   (iii) For Year 2 or above students: A copy of academic transcript from Undergraduate Year 1 to the latest term. A printed copy of academic transcript obtained from the Chinese University Student Information System (CUSIS) is also acceptable.

5. A copy of academic transcript with Explanation Notes of Grading System on an Exchange Programme during your undergraduate and/or postgraduate studies (if applicable). Any downloaded transcripts are not accepted.

6. A copy of CUHK student card (for Year 1 undergraduate students only)

7. A copy of the admission notification issued by the Graduate School (for Year 1 postgraduate students only)

8. Copies of the income proof AND bank statements / passbooks of ALL family members of the applicant (including applicant) for the period from 1 December 2019 to 30 November 2020 (with last update on transaction records on 1 December 2020 or after). Each supporting document should bear the name of respective family members.

9. Copies of the notification letters of the Comprehensive Social Security Assistance (CSSA) for the period from 1 December 2019 to 30 November 2020 issued by the Social Welfare Department (if applicable). The letters must show the amount of monthly CSSA payment during the said period.

10. A copy of the notification letter(s) for the Government Grant and Loan 2019/20 and 2020/21 issued by the Working Family and Student Financial Assistance Agency (if applicable)
II The following document should be submitted to Office of Admissions and Financial Aid (OAFA) DIRECT by your referee before the scholarship application deadline.

1. A Recommendation Form from one teacher of the applicant’s major Department at CUHK.
   - The applicant should ask a teacher who knows him/her well to complete and SIGN the ‘Recommendation by Applicant’s Department’ (i.e. Page 3 of the Application Form).
   - The referee has to submit the completed recommendation form online by uploading it at http://cloud.itsc.cuhk.edu.hk/webform/view.php?id=11469684.

III The following document IN ORIGINAL must be sent to and reach OAFA on or before 15 January 2021. The office address of OAFA is as follows:

Scholarships and Financial Aid Section
Office of Admissions and Financial Aid
Room 1202, 12/F, Yasumoto International Academic Park
The Chinese University of Hong Kong
Shatin, N.T.

1. A copy of both sides of the HKID card with your hand-written home address in Hong Kong and signature.
   - All the information must be shown on one single page. Please click http://admission.cuhk.edu.hk/assets/oafa/Scholarships/local/oram-HKID_sample.pdf for a sample and follow it to prepare for your own document.
   - Your home address must be hand-written AND same as the one stated on Page 1 of your Application Form as well as your record in CUSIS.
   - Your signature must be hand-written AND same as that on Page 2 of your Application Form.
   - No correction fluid, correction tape, or erasable pen is allowed on this document.
   - Please quote the name of scholarship on the envelope.
   - It is also acceptable that you submit this document to OAFA in person during office hours.

IV Documents other than those listed above will NOT be accepted.

V Please do NOT use digital camera or smart phone to take snapshot of the supporting documents. Otherwise, these supporting documents may be considered invalid.

VI Any non-English supporting documents should be issued in the original language and accompanied by an English translation.

VII Please note that the Scholarships and Financial Aid Section of the Office of Admissions and Financial Aid and/or the donor will request applicants to submit other supporting documents for information, if deemed necessary.

VIII The decisions of the University Selection Panel and the donor are final and not subject to review, and the reasons for shortlisting, nominating, granting or refusing to offer an award will not be given.

14 December 2020