

Sir Edward Youde Memorial Fellowship / Scholarship for Disabled Students 2022/23

Sir Edward Youde Memorial Fellowship / Scholarship for Disabled Students aims at encouraging and assisting full-time students with special educational needs[#] and/or mental health needs in pursuing postgraduate studies by research and/or undergraduate programmes at tertiary level in Hong Kong.

- **Sir Edward Youde Memorial Fellowship for Disabled Students 2022/23**
 1. The amount of the Fellowship will be HK\$50,000.
 2. Candidates should:
 - be registered full-time postgraduate research students undertaking UGC-funded courses in 2022/23 (registered for a master degree on/after 1 July 2021 or a doctorate degree on/after 1 July 2020[^]);
 - have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
 - have resided in Hong Kong for at least three years as at 1 September 2022; and
 - not be engaged in full-time employment.

- **Sir Edward Youde Memorial Scholarship for Disabled Students 2022/23**
 1. The amount of the Scholarship will be HK\$40,000.
 2. Candidates should:
 - be registered full-time second-year or above undergraduate students undertaking UGC-funded courses in 2022/23;
 - have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
 - have resided in Hong Kong for at least three years as at 1 September 2022; and
 - not be engaged in full-time employment.

Candidates should NOT be nominated by their Faculties for the Sir Edward Youde Memorial Fellowships for Postgraduate Research Students or the Sir Edward Youde Memorial Scholarships for Undergraduate and Diploma Students for the academic year 2022/23.

[#] Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit / hyperactivity disorders, specific learning difficulties, autism spectrum disorders and/or intellectual disabilities.

[^] According to the Sir Edward Youde Memorial Fund Council, the admission date instead of the date of transfer should be counted as the registration date for any cases of 'Transfer of Candidature'.

Please refer to Information Note D for all the eligibility and selection criteria.

Application Procedures

1. Information Note, Nomination Report and Notes for Applicants can be downloaded from the website of the Office of Admissions and Financial Aid (OFA) at <http://admission.cuhk.edu.hk/> (Financing Your Studies > Scholarships > Open for Applications).
2. Completed nomination report and all required documents must reach OFA **on or before 29 September 2022**. **Late or incomplete applications will not be considered.**
3. **Please ignore the deadline as shown on the Information Note; and DO NOT send your Nomination Form to the Sir Edward Youde Memorial Fund Council direct.**
4. A University Selection Panel will shortlist suitable candidates for further selection by Sir Edward Youde Memorial Fund Council.
5. Sir Edward Youde Memorial Fund Council will further shortlist candidates for an interview to be held tentatively in December 2022.
6. The decisions of the University and Sir Edward Youde Memorial Fund Council are final and not subject to review, and the reasons for shortlisting, nominating, granting or refusing to offer an award will not be given.



Sir Edward Youde Memorial Fellowship for Disabled Students 2022/23

Notes for Applicants

- I All application documents stated as below must reach the Office of Admissions and Financial Aid (OFA) **on or before 29 September 2022**. **Late or incomplete applications will NOT be considered.**

Documents to be **SUBMITTED ONLINE** at <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13654229>

1. A completed Nomination Report D1. The nomination report which should either be **typed** or **written with legible handwriting** in English, unless otherwise specified. If the item(s) in the form is/are not applicable, "N/A" should be marked.

Please attach a recent passport photograph, preferably taken within recent three months, on the Nomination Report. Amateur snapshots will not be accepted.
2. A photocopy of your HKID card, i.e. both sides of HKID card on one page.
3. A photocopy of an admission letter issued by CUHK.
4. Photocopies of academic transcripts with Explanation Notes of Grading System on undergraduate and postgraduate studies. *Any downloaded transcripts are not accepted.*
5. Photocopies of academic transcript with Explanation Notes of Grading System on an Exchange Programme during your undergraduate and/or postgraduate studies (if applicable). *Any downloaded transcripts are not accepted.*
6. Photocopies of supporting documents of **ALL** degrees being conferred (bachelor's / master's / doctoral degree) and professional qualifications obtained as mentioned in Point 1 of Part I (C) of the Nomination Report, e.g. graduation certificate / letter.
7. Photocopies of evidence of **ALL** scholarships and awards as mentioned in Point 3 of Part I (C) of the Nomination Report, e.g. certificates / letters / photos of trophies/gold medals. Please **sort** the supporting documents **in the same order** as listed on the Report **AND** number each supporting document (e.g. 3.1; 3.2 etc.) on the top right corner.
8. The **most recent medical report on special educational needs and/or mental health needs** which specifies the diagnosis even though you have submitted other supporting documents on your special educational needs, e.g. assessment report issued by Education Bureau / approval letter for disability allowance. **The medical report must be issued AND signed by a medical professional.** For the illness which can be fully recovered or cured, it is expected that the medical proof should be issued within the recent 6 months.
9. A statement of not more than 3500 characters, preferably in English, on the reasons for conducting the research on the topic of your choice. Please indicate the number of characters at the end of the personal statement. The statement should be typewritten. If not, please ensure that handwriting is legible. You may use additional sheets (both left and right margins in 2.5 cm and with page numbers) if necessary and **SIGN on each page.**

Documents to be **SENT DIRECTLY** to the Scholarships and Financial Aid Section, Office of Admissions and Financial Aid, Room 1202, 12/F, Yasumoto International Academic Park, The Chinese University of Hong Kong

10. Please invited the **Chairman of your Department or the Dean of your Faculty to complete Part II of the Nomination Report (i.e. 'Confidential Report on the Candidate' and 'Declaration')**. Both sections should be completed in English. 'Confidential Report on the Candidate' should be provided on separate sheet(s) and signed. Handwritten signature is required on 'Confidential Report on the Candidate'.

Please be reminded to contact your Department Head or your Faculty Dean as soon as possible to allow sufficient time for them to complete the Report for you.

11. Official academic transcript for your current postgraduate studies at CUHK which is issued by the Graduate School Office. **The transcript normally takes at least 3 working days for processing.** Please quote the name of the Fellowship and application deadline (i.e. 29 September 2022) when applying it. Any downloaded transcripts are NOT acceptable. (for Year 2 or above postgraduate students only)
- II According to the Sir Edward Youde Memorial Fund Council, the admission date instead of the date of transfer should be counted as the registration date for any cases of 'Transfer of Candidature'.
- III Documents other than those listed above will NOT be accepted.
- IV Please do NOT use digital camera or smart phone to take snapshot of the supporting documents. Otherwise, these supporting documents may be considered invalid.
- V Any non-English supporting documents should be issued in the original language and accompanied by an English translation.
- VI Please note that the Scholarships and Financial Aid Section of the Office of Admissions and Financial Aid and/or the donor will request applicants to submit other supporting documents for information, if deemed necessary.

14 September 2022

**Sir Edward Youde Memorial Fellowship/ Scholarship
for Disabled Students 2022/23**

1. Objective

The fellowship/ scholarship scheme for disabled students, administered by the Sir Edward Youde Memorial Fund Council (the Council), aims at encouraging and assisting full-time students with special educational needs¹ and/ or mental health needs in pursuing postgraduate studies by research and/ or undergraduate and diploma programmes at post-secondary and tertiary levels in Hong Kong.

2. Number of awards

There will be one award in the 2022/23 academic year.

3. Provision of the fellowship/ scholarship

- (a) A fellowship recipient will be offered a one-off grant of \$50,000.
- (b) A scholarship recipient will be offered a one-off grant of \$40,000.
- (c) The successful candidate will not be required to relinquish fellowships, scholarships or bursaries concurrently held by him/ her. Neither will the value of the fellowship/ scholarship be reduced in such circumstances.

4. Eligibility criteria

Candidates should –

- (a) have the right of abode or the right to land in Hong Kong or are permitted to stay in Hong Kong without restriction;
- (b) have resided in Hong Kong for at least three years as at 1.9.2022;

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit/ hyperactivity disorders, specific learning difficulties, autism spectrum disorders and/ or intellectual disabilities.

(c) **for fellowship nominees**

be registered full-time postgraduate research students undertaking University Grants Committee (UGC)-funded/ publicly-funded courses in 2022/23 at one of the institutions listed below (registered for a master degree on/ after 1.7.2021 or a doctorate degree on/ after 1.7.2020) –

- (i) City University of Hong Kong;
- (ii) Hong Kong Baptist University;
- (iii) Lingnan University;
- (iv) The Chinese University of Hong Kong;
- (v) The Education University of Hong Kong;
- (vi) The Hong Kong Polytechnic University;
- (vii) The Hong Kong University of Science and Technology; and
- (viii) The University of Hong Kong;

(d) **for scholarship nominees**

be registered full-time students undertaking UGC-funded/ publicly-funded courses at post-secondary/ tertiary level in 2022/23 at one of the institutions listed below –

<u>Institution</u>	<u>Course</u>
City University of Hong Kong	undergraduate/ diploma or above
Hong Kong Baptist University	undergraduate
Lingnan University	undergraduate
The Chinese University of Hong Kong	undergraduate
The Education University of Hong Kong	undergraduate/ diploma or above
The Hong Kong Academy for Performing Arts	undergraduate/ diploma or above
The Hong Kong Polytechnic University	undergraduate/ diploma or above
The Hong Kong University of Science and Technology	undergraduate

<u>Institution</u>	<u>Course</u>
The University of Hong Kong	undergraduate
Vocational Training Council	diploma or above

or undertaking courses at undergraduate level in 2022/23 at the Hong Kong Shue Yan University;

- (e) **for scholarship nominees who are second to final year students/ fellowship nominees**
be nominated by the heads of their post-secondary/ tertiary institutions;
- (f) ~~for scholarship nominees who are first year students~~
~~be nominated by the principals of their previous secondary schools;~~
- (g) have special educational needs as referred to in the Hong Kong Rehabilitation Programme Plan released by the Government of the Hong Kong Special Administrative Region and/ or mental health needs;
- (h) not be engaged in full-time employment; and
- (i) not be nominated for the Sir Edward Youde Memorial Fellowships for Postgraduate Research Students 2022/23 or the Sir Edward Youde Memorial Scholarships for Undergraduate and Diploma Students 2022/23.

5. Selection criteria

- (a) Candidates will be selected by the Council on the basis of the following –
 - (i) standards of academic achievements and intellectual qualities relative to their individual disabilities;
 - (ii) leadership qualities as demonstrated in their involvement in extra-curricular activities and/ or community services;
 - (iii) proficiency in the language in which the course/ research is undertaken; and
 - (iv) other personal qualities and potentials, including expected future contribution to Hong Kong.
- (b) The following criteria will also be considered by the Council in selecting postgraduate candidates for the fellowship –

- (i) strategic importance of the research to the social, economic and technological development of Hong Kong;
- (ii) whether or not the research has been or is being done in Hong Kong; and
- (iii) possible completion of the research within two years for a master degree or three years for a doctorate degree.

The nominated candidate is required to provide an account of, in **not more than 3 500 charaters**, preferably in English, the reasons for his/ her undertaking the course of current studies or research of his/ her choice.

6. **Conditions of award**

The fellowship/ scholarship will be awarded to the successful candidate(s) subject to the following conditions–

- (a) the recipient accepts that the fellowship/ scholarship may be terminated at any time if and when his/ her performance as reported by the institution is considered by the Council as unsatisfactory or when he/ she for any reason ceases to be a full-time student;
- (b) the recipient undertakes to seek the Council’s prior approval if he/ she wishes to alter the study programme or research topic from that specified in the nomination form. Otherwise he/ she may be required by the Council to repay the fellowship/ scholarship money; and
- (c) the recipient has to abide by any other conditions laid down by the Council.

Details of the terms under which the award is granted are contained in the offer letter of award.

7. **Nomination and selection procedures**

- (a) **For fellowship and scholarship nominees who are second to final year students**
Nominations have to be made by the heads of their post-secondary/ tertiary institutions online through the GovHK website.
- (b) ~~For scholarship nominees who are first year students~~
~~Nominations have to be made by the principals of their previous secondary schools online through the GovHK website.~~
- (c) The designated link for submitting nomination(s) is sent to the institutions/ schools concerned separately.

- (d) ~~The closing date for nominations is **14 October 2022**.~~
- (e) Shortlisted candidates will be invited to attend an interview to be held tentatively in December 2022. Candidates who have not heard from the Council by the end of December 2022 should consider themselves not being selected.
- (f) The decisions of the Council shall be final.
- (g) The result(s) of the award(s) will be announced in around February/ March 2023. The nominating institutions and secondary schools will be notified of the result(s).
- (h) Fellowship/ scholarship monies will be remitted to the relevant institution(s), which will be requested to make disbursement to the award recipient(s).
- (i) Certificate(s) will be presented to the award recipient(s) at the Awards Presentation Ceremony scheduled for March 2023.

8. Handling of information and personal data

The Council is serviced by the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency (WFSFAA). The personal data provided in this exercise will be used for activities relating to the processing of the nomination for this fellowship/ scholarship award scheme and the compilation of the relevant statistics to facilitate review of the scheme.

The Council may also publicise the personal data of a successful candidate (such as name, gender, age, education background, public examination results, academic and non-academic achievements, extra-curricular activities/ community services participated and employment history, etc.) and any photos or videos capturing his/ her image (limited to those taken when he/ she attends the official events organised by the Sir Edward Youde Memorial Fund (the Fund)) in the public domain (such as the website of and publications issued by the Fund, the SFO of the WFSFAA and other bureaux/ departments and their advisory bodies and agencies of the Government of the Hong Kong Special Administrative Region) for the purpose of promoting or publicising the Fund.

The personal data provided in this exercise will ONLY be disclosed to relevant parties –

- (a) for the purposes mentioned in the preceding paragraphs; and
- (b) for any other purposes with the consent of the data subjects unless such disclosure is permitted under the Personal Data (Privacy) Ordinance without the consent of the data subjects.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, candidates have the right to request access to and the correction of the data provided subject to payment of the necessary administrative charges.

General enquiries which include obtaining access and making corrections to the personal data provided by way of this nomination should be addressed to –

Access to Information Officer
General Administration Section
Working Family and Student Financial Assistance Agency
19/F, 181 Hoi Bun Road
Kwun Tong, Kowloon
Hong Kong

9. Enquiries

For enquiries, please contact the Sir Edward Youde Memorial Fund Council Secretariat at 2150 6096 or 2150 6110.

Sir Edward Youde Memorial Fund Council Secretariat
August 2022

**Sir Edward Youde Memorial Fellowship
for Disabled Students 2022/23**

Nomination Report

PART I

(A) Personal Data

1. Name in English (Mr / Ms / Miss) : _____
Name in Chinese (if applicable) : _____
2. Hong Kong Identity Card No. : _____
3. Year of Birth : _____
4. Nationality : _____
5. Years of Residence in Hong Kong as at 1.9.2022 : _____
6. Home Telephone No. : _____
7. Day-time Contact Telephone No. / Mobile Phone No. : _____
8. Email Address : _____
9. Correspondence Address :
10. Residential Address (if not the same as in item 9 above) :
11. Previous and Present Occupation, if any : _____
(Please specify employment period)

(B) Details of Research Programme

1. Institution : _____
2. Faculty / Division / Department : _____
3. Degree Being Pursued : _____
4. Field of Study : _____
5. Research Topic : _____
6. Year of Study : _____
7. Course Duration : _____
8. Commencement Date of Current Study Programme : _____
9. Expected Completion Date of Study : _____

(C) Academic Background

1. Academic Achievements and Professional Qualifications:
(Please give details such as class of honours and subjects taken in chronological order.)

Name of Institution	Degree / Qualification Attained	Year of Award

2. Particulars of Previous Research Work for a Degree, if any:

Publication / Title of Thesis	Degree	Date

3. Scholarships and Awards:

(Please give details of any scholarships, fellowships, studentships, bursaries and awards previously received or currently being granted in connection with the research and specify the issuing authority and value of the awards. The successful candidate will not be required to relinquish scholarships or awards concurrently held by him / her.)

Name of Award (including Sir Edward Youde Memorial awards)	Issuing Authority	Value of Award	Date

(E) Particulars of Special Educational Needs¹ and / or Mental Health Needs

1. Type of Special Educational Needs and / or Mental Health Needs:

2. Seriousness of Special Educational Needs and / or Mental Health Needs
(Candidates may be required to attend an assessment):

(F) Further Information

Please give an account of, in **not more than 3500 characters**, preferably in English, the reasons for conducting the research.

¹ Students with special educational needs include those having physical disabilities, visual impairment, hearing impairment, speech and language impairment, attention deficit / hyperactivity disorders, specific learning difficulties, autism spectrum disorders and / or intellectual disabilities.

2022 Nomination Report D1

PART II

Confidential Report on the Candidate

(Completed on behalf of the Dean of Faculty or Head of Division / Department)

Please note that the candidate has the right of access to the assessment provided by you in accordance with the provisions of the Personal Data (Privacy) Ordinance.

In support of the nomination, please provide a report on the candidate with reference to –

- (a) the strategic importance of the research topic to the social, economic and technological development of Hong Kong;
- (b) whether the research work duplicates any other work that has been done or is being done in Hong Kong;
- (c) whether the research is likely to be completed within two years for a master degree or three years for a doctorate degree;
- (d) the intellectual qualities and research potential of the nominee;
- (e) the personal qualities and potential of the nominee including his / her expected future contribution to Hong Kong; and
- (f) any special considerations which have led to the candidate's nomination.

Declaration (Completed on behalf of the Head of Institution)

I hereby declare / confirm that:

- The nominated candidate has given his / her consent for nomination and the statements made in Part I of this nomination form including all the related documents provided are, to the best of his / her belief, true, complete and correct;
- the candidate has read the Information Note D. He / She fully understands and agrees to the arrangements stated therein in relation to his / her being nominated;
- the candidate indicates high promise of academic capacity for undertaking the higher degree by research. I also certify that the particulars stated in this nomination form are correct to the best of my belief and that the candidate is undertaking a full-time University Grants Committee (UGC)-funded / publicly-funded postgraduate research programme.

Name : (Mr / Ms / Miss) _____

Position : _____

Institution : _____